# **NOS-HS Workshop grant, final report** Kindly complete, sign the form and send it to the NOS-HS Secretariat by e-mail [nos-hs@aka.fi](mailto:nos-hs@aka.fi)

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| --- | --- |
| **Project leader’s name** | **NOS-HS funding decision number** |
| **Project leader’s e-mail address** | **Project title** |
| **Administrating organisation and country** | **Administrating organisation representative’s name** |
| **Funding period** (start – finish) | **Grant total** (Contract currency SEK/EUR) |
| **Participating researchers’ names and organisations** | |

## 1 Short project report

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| **Project objectives and implementation briefly**  Did the workshops yield what you aimed at? |
| **Deviations from the original project plan, if any** |
| **Short description of the most important results of the project**  Practical results or plans: include for example participation in Nordic and international research programs |
| **Scientific publications derived from the workshops**  Authors, title, journal/issue, publisher, year |
| **Program of the workshops**  Write here or include as an appendix. Include number and countries of the participants. |
| **Any new areas for further research** |
| **Short public summary** (no more than half a page; please divide into paragraphs with sub-headings: background, workshops, results) |

## 2 Financial report

### Costs covered with NOS-HS workshop grant

* State the costs in both contract currency and local currency, if they are not the same.
* Please state the currency you use in the report and the conversion rate you use.
* Kindly report the costs of the entire grant period, including the estimated costs in the original budget plan.

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| **Budget post** | **Original budget plan** (contract currency) | **Actual costs covered with the grant** (contract currency) | **Deviation in the budget and costs** (contract currency) | **Actual costs covered with the grant** (local currency) |
| **Currency used** | SEK/EUR | SEK/EUR | SEK/EUR | SEK/DKK/NOK/EUR/ ISK  Rate: |
| Travel (tickets) |  |  |  |  |
| Accommodation |  |  |  |  |
| Meals |  |  |  |  |
| Facilities, ICT |  |  |  |  |
| Assistant fees\* |  |  |  |  |
| Speaker fees |  |  |  |  |
| Dissemination |  |  |  |  |
| Other |  |  |  |  |
| Overheads (max. 10%) |  |  |  |  |
| **Total** |  |  |  |  |

\* Limited amounts of the grant, typically for one month per workshop, may be used for assistant grants for e.g. preparing and running the workshops.

### Surplus

State the grant surplus in both contract currency and local currency, if any.   
Please state the currency you used.

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| **Surplus in contract currency**  (SEK/EUR) |  |
| **Surplus in local currency**  (SEK/DKK/NOK/EUR/ISK) |  |

### Comments

Specify if other costs were reported (table section Other). If relevant, explain the deviations in the budget plan and costs covered with the NOS-HS funding.

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## 3 Signatures

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| **Date** | **Project leader’s signature** | **Project leader’s name**  (in block letters) |
| **Date** | **Administrating organisation representative’s signature** | **Administrating organisation representative’s name**  (in block letters) |

*04062021*