# **NOS-HS Workshop grant, final report** Kindly complete, sign and scan the form and send it to the NOS-HS Secretariat by e-mail nos-hs@aka.fi

|  |  |
| --- | --- |
| **Project leader’s name** | **NOS-HS grant registration number** |
| **Project leader’s e-mail address** | **Project title** |
| **Administrating organisation and country** | **Administrating organisation****representative’s name**  |
| **Grant period** (start – finish) | **Grant total** (Contract currency SEK/EUR) |
| **Participating researcher’s name, organisation and e-mail address, 1** | **Participating researcher’s name, organisation and e-mail address, 2** |

##  1 Short project report

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| **Project objectives and implementation briefly**Did the workshops yield what you aimed at?  |
| **Deviations from the original project plan, if any** |
| **Short description of the most important results of the project**Practical results or plans: include for example participation in Nordic and international research programs |
| **Scientific publications derived from the workshops**Authors, title, journal/issue, publisher, year |
| **Program of the workshops** Write here or include as an appendix. Include number and countries of the participants. |
| **Any new areas for further research** |
| **Short public summary** (no more than half a page; please divide into paragraphs with sub-headings: background, workshops, results) |

## 2 Financial report

### Costs covered with NOS-HS workshop grant

* State the costs in both contract currency and local currency, if they are not the same.
* Please state the currency you use in the report and the conversion rate you use.
* Kindly report the costs of the entire grant period, including the estimated costs in the original budget plan.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Budget post** | **Original budget plan** (contract currency) | **Actual costs covered with the grant**(contract currency) | **Deviation in the budget and costs\***(contract currency) | **Actual costs covered with the grant**(local currency) |
| **Currency used** | SEK/EUR | SEK/EUR | SEK/EUR | SEK/DKK/NOK/EUR/ ISK Rate: |
| Salaries |  |  |  |  |
| Travel |  |  |  |  |
| Material |  |  |  |  |
| Equipment |  |  |  |  |
| Other |  |  |  |  |
| Total |  |  |  |  |

### Surplus

State the grant surplus in both contract currency and local currency, if any.

Please state the currency you used.

|  |  |
| --- | --- |
| **Surplus in contract currency**(SEK/EUR) |  |
| **Surplus in local currency**(SEK/DKK/NOK/EUR/ISK) |  |

**Comments**

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|  |

## 3 Signatures

|  |  |  |
| --- | --- | --- |
| **Date** | **Project leader’s signature** | **Project leader’s name** (in block letters)  |
| **Date** | **Administrating organisation representative’s signature** | **Administrating organisation representative’s name**(in block letters) |

*151220*