

## Appendix 1, WORKSHOP PLAN TEMPLATE /TBC, VER 3.4.2019

The following information must be included as a separate pdf-file. Please use the following structure with subheadings and numbering. Be brief. The plan must not exceed 8 pages.

### 1. Novelty of the project

- Describe the scientific contents of the workshops briefly. Explain the planned research initiative, including ideas for research topics, theories, methods and analyses. If relevant, present any ethical issues raised by the research and explain how they will be addressed.
- Give a clear description of the novelty of the project.
- If you have previous or currently applied grants for the same research idea, describe how this proposed project differs from them. Note: since novelty is a key funding criteria, funding for ongoing research projects with the same content will not be granted.

### 2. Added value

- Nordic added value: describe the Nordic added value including why the series of exploratory workshops must be organized at a Nordic level.
- Overall added value: describe the added value of the research initiative in relation to the research community and society at large.

### 3. Participants

Explain how and how many workshop participants with different researcher career stages and different backgrounds will be included. Explain why these participants are important for the project.

- Junior researchers: explain how early stage researchers will be included in the project.
- Actors from outside the academia: describe the role and contribution of the non-academic stakeholders involved (if relevant)

### 4. Activities and milestones

The activity description shall be short and concise. Summarize the main activities and milestones of the project, for example:

- **Workshop series programme:** present suggested programme for the workshop series, including the purpose of the individual programme items. It is important to explain how the planned workshop topics and programme contribute to the general research idea.
- **Dissemination of results:** present a plan for dissemination and communication of the results of the workshop series to the research community and the general public.
- **Preparation of applications** to international research programmes (e.g. to the European Commission's framework programme); if applicable.

### 5. Clarification of the applied costs

Write a brief clarification for each item in the proposed budget you have listed on the NOS-HS budget proposal -appendix and the SARA-form.

The grant may be used to cover justified costs related to organising the workshop series and disseminating the workshop results. Examples of such costs are conference facilities, travel, accommodation and meals for participants and speakers and publishing costs. You may apply for administrative costs up to a flat rate of 10 % of the total grant amount. The grant does not cover any additional indirect costs. Note that the funding period starts 1 January 2020 and the last workshop should be organised no later than December 2021.