

**I'm unable to add a collaborator's organisation**

*If you can't find the organisation, write 'other organisation' in the field and select the option below. Then enter the name of the organisation in the field 'organisation, if other'.*

**The other outputs I've entered do not show in the PDF version of the application**

*Check the name of the other output (may be no more than 250 characters long), and check that you have not added an 'Other output' row without entering the name.*

**The images I've added to the research plan do not show in the PDF version of the application**

*Images may appear in the PDF with a slight delay after saving. Also see the [guidelines on how to fill in the structured research plan \(PDF\)](#).*

**Why is the CV under my account listed as an attachment to the application in the confirmation message I received after submission?**

*Only the CV entered on the application form will be part of the application. The CV mentioned in the confirmation message will not be appended to the application. This mention will be removed from messages to be sent later.*

**Adding publications and other outputs in consortium applications**

*The consortium PI adds the most relevant publications and other key outputs on behalf of the whole consortium. No more than 10 publications and 10 outputs per consortium.*

**Progress reports**

*There is no need to write a progress report on the funding of a consortium party (no final report has been submitted). These decisions are not shown on the 'Progress reports' tab.*

**Aligning text with both margins in the research plan**

*The research plan editor does not allow justifying the text, in other words you cannot align the text with both margins. According to the guidelines, the text is left-aligned (see [Guidelines for research plan template](#)).*

**Paragraph indentation does not work in the research plan editor**

**I'm unable to add collaborators (the button is missing)**

*A cosmetic filter may be blocking the button. Turn off the cosmetic filter in your browser (Firefox, Chrome, Edge, etc.).*

**Why can't I edit the application? Why aren't the application fields active?**

*Check if you have authorised another person to edit your application on the tab 'Authorisation'. You can delete the authorisation by clicking on the minus sign. Only one person at a time can have the authorisation to edit. Guidelines: [Authorization feature \(aka.fi\)](#)*

**'Collaborators' tab in Academy Research Fellow and Postdoctoral Researcher application forms**

*In the call text, applicants have been instructed to describe the key merits of collaborators in terms of the project and justify their choices in section 3.2 of the research plan. Unfortunately, the application form included an invalid tab associated with this same issue. The tab was deleted, which also then removed the collaborator descriptions provided on that tab.*

*This change was notified to the applicants concerned by email on 16 September, in case they had failed to notice the notification posted in the online services (SARA) on 15 September.*

28.9.2021 Frequently asked questions, online services

*Our aim is to avoid making changes in the system while the call is open, but both we and applicants are obliged to follow what is stated in the call text.*

*We apologise for the extra work caused to applicants by the change.*