







1.12.2020

## How to fill in the structured research plan

The research plan is filled in on a separate tab in online application form in the online services. On the tab, fill in the project's research plan, including the bibliography. In the case of consortium applications, the research plan is filled in by the consortium PI.

Desktop **Open calls** My applications Reports My reviews My account Log out

-  Call for applications
-  Guidelines for this funding opportunity
-  User guide
-  Questions and feedback
-  Your application in PDF format
-  Show research plan

- |                                   |                          |                        |                             |                                      |                   |
|-----------------------------------|--------------------------|------------------------|-----------------------------|--------------------------------------|-------------------|
| 1. Personal data                  | 2. Consortium parties    | 3. General information | 4. Abstract                 | 5. Most relevant publications        | 6. Mobility       |
| 7. Collaborators                  | <u>8. Affiliations</u>   | 9. Research ethics     | 10. Funding for the project | 11. Salary of principal investigator |                   |
| 12. Public description of project | <b>13. Research plan</b> | 14. CV                 | 15. Appendixes              | 16. Submit application               | 17. Authorisation |

Call: Testihaku huhti2019

Time left to complete the application: 47 day(s) 4 hour(s) 7 minute(s) 19 second(s)

« Save and go back

Save

Save and continue »

## 1 Aim and objectives

### 1.1 Significance of the research project in relation to current knowledge

Describe how the project is linked to previous international or national research (state of the art).

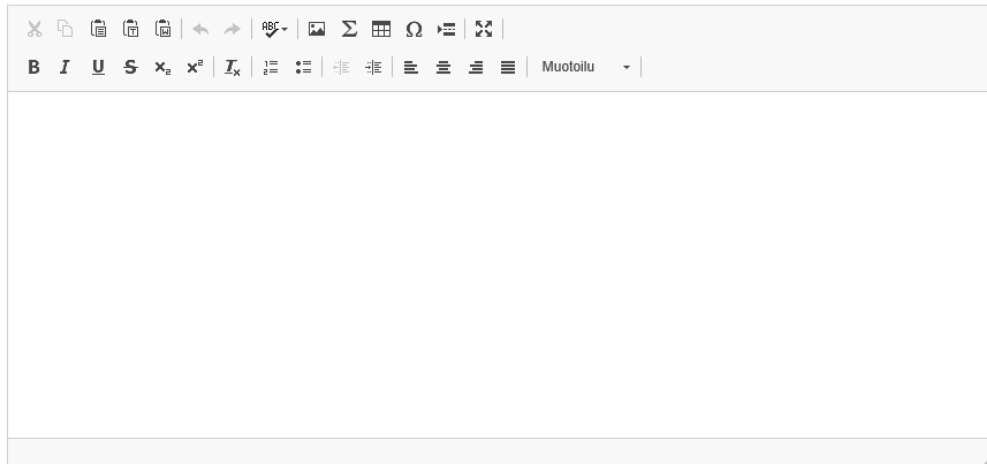
 Muotoilu

Each section of the research plan has its own text field. Required fields are marked. Below each field is a **Save** button, where you can save the contents of the field and the entire research plan tab. The **Clear** button only clears the field above the button. There is no character limit for the fields – the length of the research plan is measured in PDF pages.

## 1 Aim and objectives

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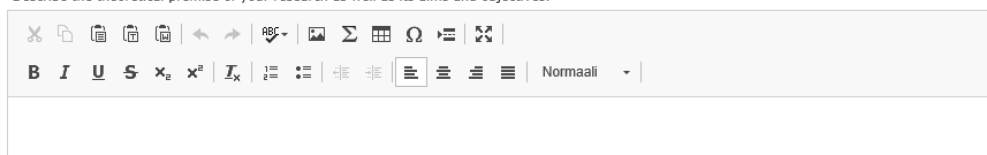
A rich text editor interface for section 1.1. It features a toolbar with icons for cut, copy, paste, undo, redo, bold, italic, underline, strikethrough, subscript, superscript, link, unlink, bulleted list, numbered list, indent, outdent, and a 'Muotoilu' (Formatting) dropdown menu. The main area is a large, empty text box.

Required information

Save Clear

### 1.2 Theoretical premise

Describe the theoretical premise of your research as well as its aims and objectives.



A rich text editor interface for section 1.2. It features a toolbar with icons for cut, copy, paste, undo, redo, bold, italic, underline, strikethrough, subscript, superscript, link, unlink, bulleted list, numbered list, indent, outdent, and a 'Normaali' (Normal) dropdown menu. The main area is a large, empty text box.

You may add text, images, formulas and tables to the research plan. To do so, use the editor tool above the text field.

## 2.2 Research methods

Describe the research methods and how they will contribute to answering the research questions or confirming the hypotheses, or how they will support the chosen approach. If relevant for the project, also describe the statistical methods to be used.



**B** *I* U ~~S~~ <sub>x<sub>2</sub></sub> <sup>x<sup>2</sup></sup>  $I_x$  |  $\frac{1}{2}$  |  $\frac{1}{3}$  |  $\frac{1}{4}$  |  $\frac{1}{5}$  |  $\frac{1}{6}$  |  $\frac{1}{7}$  |  $\frac{1}{8}$  |  $\frac{1}{9}$  |  $\frac{1}{10}$  | Muotoilu ▾



$$x = y^2$$

Vivamus dictum lacinia gravida. Integer quis est sit amet metus interdum sodales. Maecenas sapien turpis, dictum sit amet ipsum id, semper ultrices quam. Suspendisse sit amet neque a nibh placerat condimentum vel nec sem. Cras pharetra nulla sed sollicitudin porttitor. Orci varius natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec consequat felis ut urna sagittis tincidunt vitae vitae justo. Nulla tempus ultrices placerat. Suspendisse eget vehicula justo, non ullamcorper neque. Donec eleifend eleifend dolor. in congue sapien dignissim sit amet. Sed felis ante. posuere ultrices vestibulum ut.

body p

Required information

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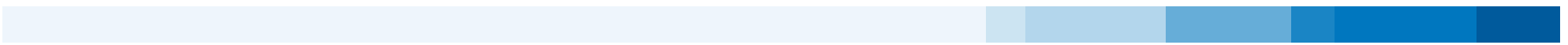


The editor tool provides the following features:

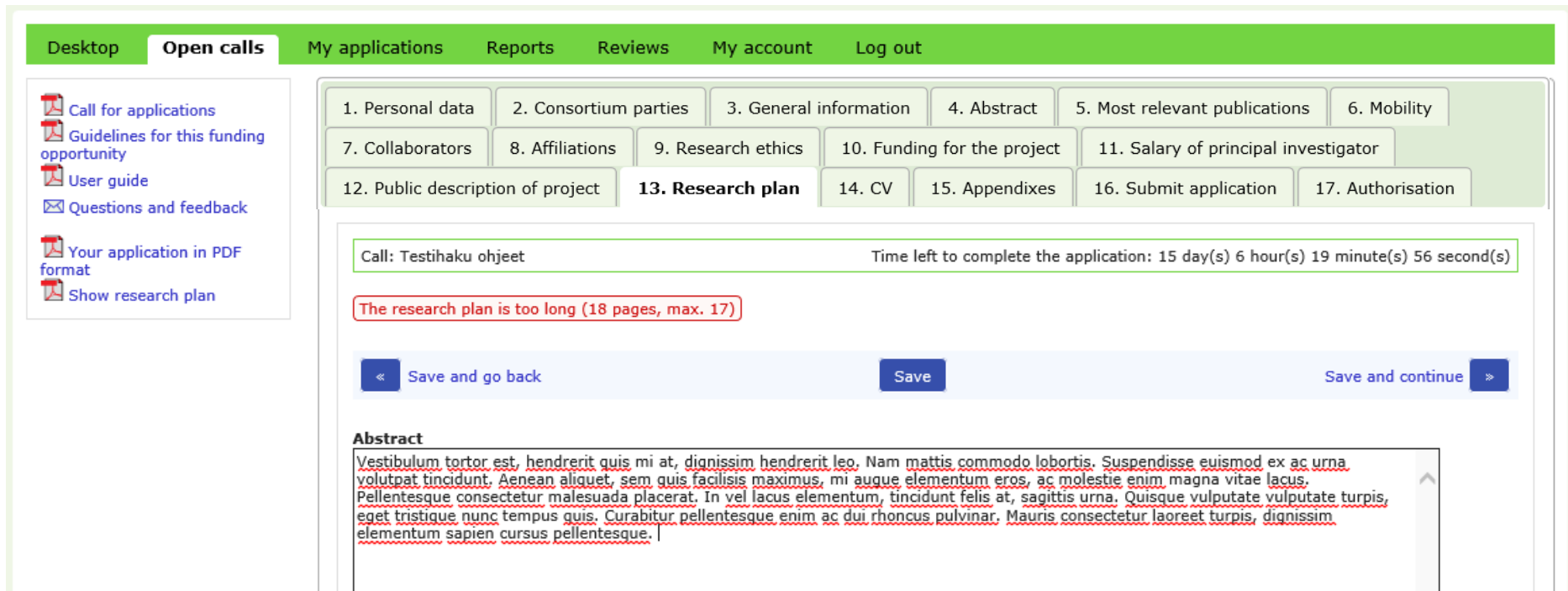
- Basic formatting: bold, italic subscript, superscript, strikethrough, underline
- Style: normal, monospace
- The font used in the PDF version of the research plan is Times New Roman, font size 12 pt, line spacing 1,15, marginals 20 mm when the editor formatting is set to “Normal”
- Text layout, page breaks
- Lists
- Tables
- Formulas: you can create a formula in the formula editor, or write it in the editor between the following characters:  $...$  or  $( ... )$  or  $[ ... ]$  or  $\begin{equation} ... \end{equation}$
- Images: Add an image either by clicking on the **Add image** button or with the keyboard command **(Ctrl) + V**

Restrictions:

- Images: maximum image size is 4 MB; supported image formats are JPEG, PNG, GIF and BMP. (BMP is an uncompressed format; in practice, we do not recommend that you use it.)
- The maximum size of one research plan editor field is 5MB
- The system partly supports pasting from external sources, such as Word, Excel and Google Docs
- Supported browsers: IE 10, IE 11 Edge, Firefox, Chrome and Safari



The length of the research plan is mentioned in the research plan guidelines on the [Academy's website](#). You can check the length and layout of the research plan at any time by clicking on **Show research plan** in the menu on the left. The research plan opens as a PDF file that also shows the number of pages.



The screenshot shows the application portal interface. At the top, there is a navigation bar with tabs: Desktop, **Open calls**, My applications, Reports, Reviews, My account, and Log out. On the left side, there is a menu with links: Call for applications, Guidelines for this funding opportunity, User guide, Questions and feedback, Your application in PDF format, and Show research plan. The main content area displays a progress bar with 17 steps: 1. Personal data, 2. Consortium parties, 3. General information, 4. Abstract, 5. Most relevant publications, 6. Mobility, 7. Collaborators, 8. Affiliations, 9. Research ethics, 10. Funding for the project, 11. Salary of principal investigator, 12. Public description of project, **13. Research plan**, 14. CV, 15. Appendixes, 16. Submit application, and 17. Authorisation. Below the progress bar, there is a call field labeled 'Call: Testihaku ohjeet' and a timer showing 'Time left to complete the application: 15 day(s) 6 hour(s) 19 minute(s) 56 second(s)'. A red warning message states: 'The research plan is too long (18 pages, max. 17)'. Below the warning, there are three buttons: 'Save and go back', 'Save', and 'Save and continue'. The 'Abstract' section is visible, containing placeholder text: 'Vestibulum tortor est, hendrerit quis mi at, dignissim hendrerit leo, Nam mattis commodo lobortis. Suspendisse euismod ex ac urna volutpat tincidunt, Aenean aliquet, sem quis facilisis maximus, mi auctor elementum eros, ac molestie enim magna vitae lacus. Pellentesque consectetur malesuada placerat. In vel lacus elementum, tincidunt felis at, sagittis urna. Quisque vulputate vulputate turpis, eget tristique nunc tempus quis. Curabitur pellentesque enim ac dui rhoncus pulvinar, Mauris consectetur laoreet turpis, dignissim elementum sapien cursus pellentesque.'

If your research plan/reference list exceeds the maximum length, the system will notify you when you try to save the tab. You cannot submit your application if the research plan/reference list exceeds the maximum length or if you have not filled in all required fields. The research plan will be saved as part of the PDF version of the application (the button **Your application in PDF format**).