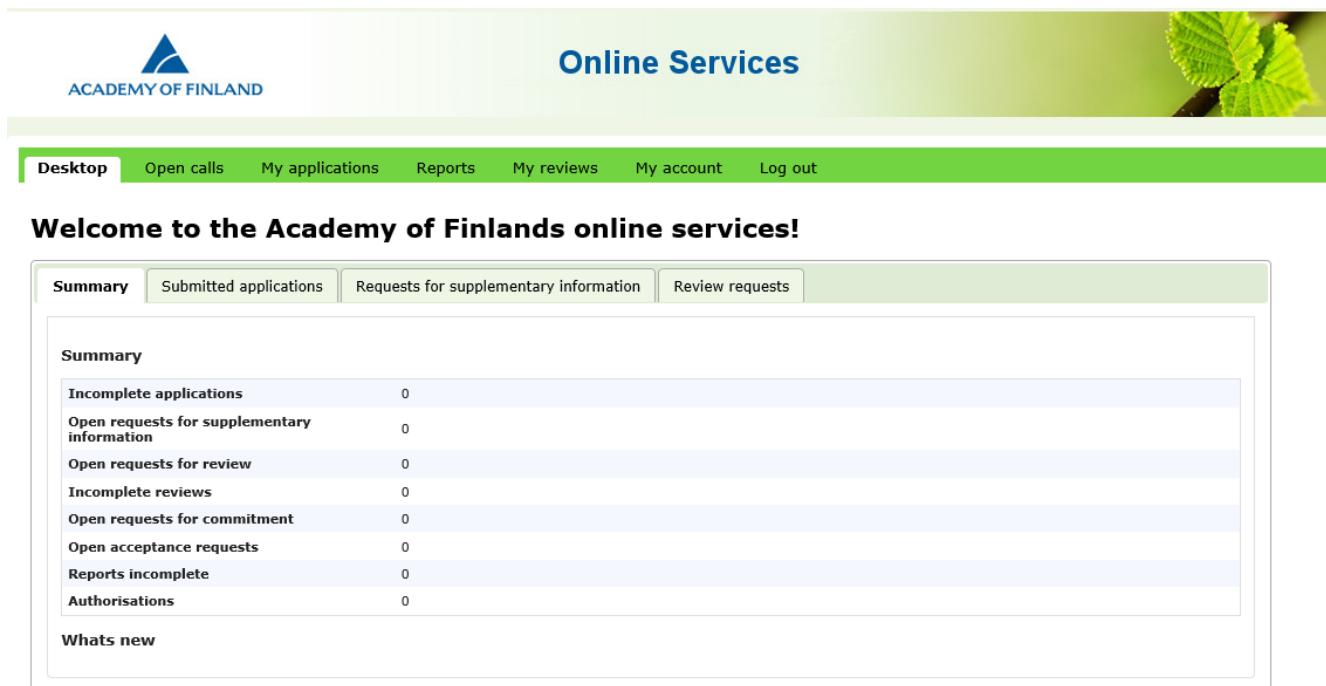


Applying to change a funding decision in the online services

All changes in the content of the Research Council of Finland's funding decisions must be approved by the Research Council. You can apply to change the funding decision in the Research Council's online services.

Begin applying for change by logging in to the [online services](#).



The screenshot shows the 'Online Services' dashboard for the Academy of Finland. At the top, there is a navigation bar with the Academy of Finland logo and the text 'Online Services'. Below this is a secondary navigation bar with links: Desktop, Open calls, My applications, Reports, My reviews, My account, and Log out. The main content area features a welcome message: 'Welcome to the Academy of Finland's online services!'. Below the welcome message is a summary table with the following data:

Summary	
Incomplete applications	0
Open requests for supplementary information	0
Open requests for review	0
Incomplete reviews	0
Open requests for commitment	0
Open acceptance requests	0
Reports incomplete	0
Authorisations	0

Below the summary table, there is a section titled 'Whats new'.



Go to the tab **My applications > Decision made**

The screenshot shows the 'Online Services' interface for the Academy of Finland. The navigation bar includes 'Desktop', 'Open calls', 'My applications' (selected), 'Reports', 'My reviews', 'My account', and 'Log out'. Below the navigation bar, there are filters for application status: 'Incomplete (0)', 'Submitted (0)', 'In process (1)', 'Decision made (2)', 'Appeals (1)', 'Completed (2)', and 'Authorisations (0)'. The main content area displays a table with the following data:

Decision No.	Call title	Application status	Decision	Decision date	Own acceptance	Acceptance of site of research	
	Academy project	Decided	Positive	24.04.2012	18.09.2012	15.10.2012	Browse application Browse reviews Browse decision Call press release Give additional information
	Kansainvälisten tieteellisten konferenssien järjestäminen	Decided	Positive	12.12.2005			Browse application Browse decision Make an appeal Give additional information

At the bottom left of the interface, the version number 'v.2.0.5.0' is displayed.

Click on **Make an appeal** in the row of the decision you wish to change.

NB! There can be only one incomplete appeal for each decision. If a decision has an incomplete appeal, the Make an appeal button is not visible.



Research Council of Finland

Choose a type for the appeal.

ACADEMY OF FINLAND

Online Services

Desktop Open calls **My applications** Reports My reviews My account Log out

Appeal

Select appeal type

- Additional grant (i.e. compensation)
- Change decision terms or purpose
- Change of cost estimate and/or annual instalments
- Change of principal investigator
- Change of site of research
- Decline the research grant in total
- Declining research grant midstream
- Extension of funding period

v.2.0

Submit the appeal after you have filled in the obligatory fields, appended the obligatory attachments, and saved all appeal's tabs.

More detailed instructions for applying to change a decision are available in Appendix 1 of the document [Funding terms and conditions](#)