



Pricing of Research Council of Finland's services

These prices for services delivered by the Research Council of Finland are valid as of 15 September 2016.

1 Research Council of Finland's funding decisions

Under the Finnish Act on Criteria for Charges Payable to the State (section 6, subsection 3), funding decisions made by the Research Council of Finland are free of charge.

2 Other services under public law

Document requests free of charge. Under section 34 of the Finnish Act on the Openness of Government Activities, no charge is levied for the provision of access to a document (section 9: a document in the public domain; section 11: parties' right of access) when:

- 1) information regarding the document is provided orally
- 2) the document is provided for reading and copying at the office of the authority
- 3) a public, electronically recorded document is sent by email to the person requesting information
- 4) an electronically recorded document is sent to a party by email
- 5) provision of access to the requested document belongs within the ambit of the obligation of the authority to provide advice, to hear persons or to give notices.

Ordinary document requests. An ordinary request for a document is considered to be the disclosure of a document which is in the public domain or from which confidential parts can be easily removed. If the information is provided in the form of a copy or printout, the cost of copying or printing will be charged at cost price. In the case of a normal request for a document, the costs of retrieving the information and removing the confidential parts will not be charged.

Document requests requiring special action. If the information is provided in the form of a copy or printout, the cost of copying or printing will be charged at cost price. The costs of retrieving the information and removing the confidential parts of the document will be charged in accordance with section 34 of the Finnish Act on the Openness of Government Activities (section 9: a document in the public domain; section 11: parties' right of access) as follows:

- 1) A charge is levied that corresponds to the costs of obtaining the information when access is requested to a document which cannot be specified and found from document registers of the authority using the document classification to be



used in such registers, the identifying code of the document nor from computerised registers using their search functions.

- 2) The cost of removing confidential parts of a document shall be charged where the confidential parts cannot be removed without difficulty.

The work involved in retrieving a document will also be charged if the document cannot be found.

Pricing: Document requests priced under public law. For ordinary document requests, only the cost of copying and a processing fee will be charged. As regards document requests requiring special action, for work lasting more than 15 minutes, in addition to the copying costs and the processing fee, a work charge is calculated for each starting half hour exceeding 15 minutes.

Document requests priced under public law.	Price excluding taxes	VAT 24%	Price including taxes
<u>Copying costs</u>			
Ordinary document request or document request requiring special action		-	-
Paper copy A4. Incl. authentication.	€7.00 per performance + €0.05 per page		
<u>Work charge</u>			
Document requests requiring special action only (take more than 15 minutes) The time taken to retrieve the information and/or remove the secret parts will be charged.	€20.00 per half-hour	€4.80 per half-hour	€24.80 per half-hour
<u>Processing charge</u>	€8.00	€1.92	€9.92

In addition, a fee will be charged for mailing chargeable information in accordance with the postal rates and similar charges in force at the time.

VAT is not charged on services provided under public law (for reproduced pages).

3 Performances priced on commercial criteria

Pricing of expert work	The price will be agreed separately. The pricing is prepared by the Research Council of Finland's unit responsible for finance. The price
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	must include staff costs, indirect employee cost and overheads coefficients, other incidental expenses and a profit margin in accordance with the commercial pricing principle.
Renting Research Council of Finland premises	The price will be agreed separately. The pricing is prepared by the Research Council of Finland's unit responsible for finance. The price includes a profit margin in accordance with the commercial pricing principle.
Renting Research Council of Finland meeting facilities	The price will be agreed separately. The pricing is prepared by the Research Council of Finland's unit responsible for finance. The price includes a profit margin in accordance with the commercial pricing principle.
Publications	Research Council of Finland publications are available free of charge on the Research Council's website. Books are available at regular price from Gaudeamus.

Price list: Document requests priced on commercial criteria. In addition to the copying costs and the processing fee, a work charge will be calculated for each starting half-hour. A processing fee will be charged for a document request priced on commercial criteria sent electronically, plus a work charge for each starting half-hour.

Document requests priced on commercial criteria	Price excluding taxes	VAT 24%	Price including taxes
Copying costs			
Paper copy A4 **	€0.07 per page	€0.02 per page	€0.09 per page
Work charge			
Work charge for performance priced on commercial criteria (incl. copying, printing, scanning, data retrieval, authentication)	€30.00 per half-hour	€7.20 per half-hour	€37.20 per half-hour
Processing charge	€12.00	€2.88	€14.88

**Disclosure of information in the form of a printout or copy other than pursuant to section 9 or 11 of the Act on the Openness of Government Activities.

In addition, a fee will be charged for mailing chargeable information in accordance with the postal rates and similar charges in force at the time.

4 Appeal

- 1) Price list item 2. If the person liable to pay the fee considers that an error has occurred in the calculation of the fee under the Act on Criteria for Charges Payable to the State pursuant to section 34 of the Act on the Openness of Government Activities, they may request a correction of the fee from the authority that calculated the fee within six months of the calculation of the fee in accordance with the provisions of the Administrative Procedure Act. An appeal



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against a decision on a demand for rectification may be lodged in accordance with the provisions of the Administrative Judicial Procedure Act by lodging the appeal with the competent administrative court pursuant to section 12 of the Act. No appeal may be lodged against the decision of the administrative court.

- 2) Payment disputes concerning the services referred to in item 3 of this price list shall be litigated before the district court.