



17 November 2025

Privacy notice for RCF events management system		
EU General Data Protection Regulation 2016/679, Articles 13 and 14		
Controller	Name Address Email address Telephone	Research Council of Finland Hakaniemenranta 6, PO Box 131, FI-00531 Helsinki kirjaamo@aka.fi +358 295 335 000 (switchboard)
Controller's contact person	Name Address Email address Telephone	Marjo Aaltomaa Hakaniemenranta 6, PO Box 131, FI-00531 Helsinki marjo.aaltomaa@aka.fi +358 295 335 150
Data protection officer	Email address Telephone	tietosuoja@aka.fi +358 295 335 000 (switchboard)
Purpose and legal basis of personal data processing	The Research Council of Finland is a central government authority in the Ministry of Education, Science and Culture's administrative branch whose statutory duty is to promote scientific research and research framework conditions as well as their utilisation by funding them and by participating in international cooperation, to act as an expert in the development and implementation of science policy, and to carry out other expert tasks assigned to it by the Ministry (Act on the Academy of Finland 922/2009). The purpose of the processing is to organise and develop events and to communicate about them. The basis for processing personal data is, in principle, the performance of tasks in the public interest for RCF staff (Article 6(1)(e) of the General Data Protection Regulation) and, for other persons, the consent of the data subject (Article 6(1)(a)). The data may be used for future invitations within the scope of the data storage periods.	
Description of personal data categories	The data subjects are the persons who have registered for an event organised by the controller. The register may contain information relevant to the controller's event, such as name, organisation, occupation/job title, email and telephone number. When registering for events, information on special dietary requirements may also be processed for catering purposes. For example, participants should not provide any health information when registering.	



	The data subject's data may also be linked to a specific client group (distribution list). The personal data contained in the stakeholder register concern clients central to the RCF's activities (e.g. decision-makers and representatives of governmental and corporate bodies, cooperation groups of the scientific community, decision-makers and cooperation groups of universities and research institutes, Academy Professors, Academy Research Fellows, Postdoctoral Researchers, researchers and contact persons of Finnish Flagships, Centres of Excellence, Academy Programmes and Academy Projects, as well as applicants for funding), staff of the Administration Office, members of the RCF's decision-making bodies, and liaison officers of the RCF's international cooperation bodies and organisations.
Recipients or categories of recipients of personal data	The data are processed by the company producing the event management system, Eventilla Oy. To maintain the event service, the RCF may deliver personal data to be processed by an external service provider with due attention to data protection legislation. Dietary information or information on special needs is primarily disclosed to the event service provider in such a way that this information cannot be linked to the data subject. In addition, the RCF organises collaborative events with other science administration authorities, for example. In this case, joint controllership applies, and the RCF may process personal data as a joint controller when required by the event and the purpose of processing. The data are disclosed only according to the duties and permissions granted in Finnish legislation. The right of public access is regulated under the Finnish Act on the Openness of Government Activities (621/1999). Public documents are disclosed according to sections 13 and 16 of the Act. An official document may be secret if it has been so provided. Secret official documents are disclosed only on the grounds of consent of the data subject, to a party, or due to a legal right.
Transfer of personal data to third countries and information on safeguards	Personal data will not be transferred outside the EU or the EEA.
Storage period for personal data or criteria for determining storage period	Personal data will be kept for as long as necessary to enable the registration and the related event to take place, but no longer than two years after registration. Event-specific personal data (first name, surname, email, telephone number, title, organisation) will be anonymised once the storage period specified above has expired. Event-specific data on special diets are automatically anonymised three days after the end of the event. Other information may also be collected when registering for events and can be anonymised on an event-by-event basis. The archiving plan of the RCF contains more detailed provisions on archiving. The Finnish Archives Act (831/1994) regulates the archiving duties of authorities.



Sources of information when information has not been obtained from the data subject	The personal data are obtained from the data subject. Contact details for sending event invitations and event communications can be found in the RCF's stakeholder register.
Information on automated decision-making (incl. profiling)	Personal data will not be used for automated decision-making or profiling that would affect the rights or freedoms of data subjects.
Right to object to the processing of data	If the data is processed for the performance of a task carried out for reasons of public interest, in the exercise of official authority or for the purposes of the compelling legitimate interests pursued by the controller or a third party, the data subject has the right to object to the processing on grounds relating to their particular situation.
Rights of data subjects	<u>Right of access to personal data</u> The data subject has the right to obtain from the controller confirmation as to whether personal data concerning them are being processed, and, where that is the case, to obtain access to the personal data. On request, the controller shall provide a copy of the personal data undergoing processing. If less than one year has elapsed since the data subject exercised their right of access, the controller can charge a fee based on the administrative costs of providing the information. <u>Right to rectification</u> The data subject has the right to obtain from the controller without undue delay the rectification of inaccurate and incorrect personal data concerning them. <u>Right to restrict processing</u> The data subject has the right to obtain from the controller a restriction of processing, for example when the accuracy of the personal data is contested by the data subject, for a period enabling the controller to verify the accuracy of the personal data. Where processing has been restricted, such personal data shall, with the exception of storage, only be processed with the data subject's consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the European Union or of an EU member state. <u>Right to erasure</u> In certain situations, the data subject has the right to ask the controller to erase personal data concerning them without undue delay. This right does not apply, for example, if the processing is carried out for the



performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

The data subject has the right to withdraw or change their consent.

If you have requests concerning the rights of the data subject, please contact kirjaamo@aka.fi.

Right to lodge complaint with supervisory authority

Without prejudice to any other administrative or judicial remedy, every data subject has the right to lodge a complaint with a supervisory authority, in particular in the member state of their habitual residence, place of work or place of the alleged infringement, if the data subject considers that the processing of their personal data infringes the General Data Protection Regulation. This right is without prejudice to other administrative appeal or legal remedies.

In Finland, the national supervisory authority is the Data Protection Ombudsman: tietosuoja@om.fi, tel. +358 295 666 700.