

Mobility to Finland

Mobility from Finland

Practical guidelines supplementing the Academy's general conditions and guidelines for funding decisions

These guidelines apply to the following grants: *Mobility to Finland* and *Mobility from Finland*.

The full cost model is not applied to personal grants awarded by the Academy of Finland. Grants may only be used for the purpose specified in the funding decision. Any conditions set by the Academy, as specified in the decision, for the awarding of the funding must be adhered to.

The Finnish Act on Discretionary Government Transfers (688/2001) and the Academy's general conditions and guidelines shall be complied with in the use, payment and control of grants.

Mobility to Finland: The general provisions and regulations regarding the use of state funds shall be complied with in the use, payment and control of the funding granted for mobility to Finland. The general conditions specified below and the regulations in force at the site of research shall also be complied with in the use of research grants. If the funding has been allocated to a *private-law legal person*, the provisions of the Act on the Discretionary Government Transfers (688/2001) and the general conditions mentioned here as well as the regulations in force at the site of research shall be complied with, provided that they do not contradict the conditions set by the Academy. Funding awarded for mobility to Finland includes a personal grant to be paid to the researcher.

Mobility from Finland: Grants awarded for mobility from Finland include a monthly grant. Grants may also include travel costs. The travel costs of family members may be included in the decision, provided that the researcher and his/her family stay abroad for at least six months. Grants do not include settling-in costs.

Taxation, insurance and visa

The Academy's grants for research are awarded tax-free. Both the recipient of the grant and the grant-awarding organisation are obliged to notify the Farmers' Social Insurance Institution Mela (www.mela.fi) of the grant.

Grant recipients are required to take out an insurance policy for themselves, as prescribed by law.

Grant recipients shall check the visa requirements of their target country and apply for a visa.

Payment of grants

The Academy of Finland pays, on written request, a grant into a Finnish bank account in use of the grant recipient on the 15th of each month. The start date for the payment of the monthly instalments is to be indicated in the request for payment. The remittance is requested by using the Academy's payment request form available at www.aka.fi/eng > For researchers > Use of funding > Forms > Payment request private persons. The personal identity code must be given in the payment request. The signed payment request shall be mailed to the Academy of Finland one month prior to the first payment date.

Reporting

The guidelines on reporting are available in the Academy's general conditions and guidelines for funding decisions. Grant recipients shall draft and submit a research report no later than 1 June following the termination of the funding period, with the exception of the year 2011, when the deadline for submitting reports is 31 August 2011.

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